Ref: KIIT-DU/Exam-Enroll/17654/18   Date:31.05.18

Sub:- **Payment of examination fees & enrollment of Supplementary Examination-2018 for 1ˢᵗ,2ⁿᵈ &3rd year B.Tech & B. Tech Dual Degree(M. Tech & MBA)/1ˢᵗ ,2ⁿᵈ ,3ʳᵈ ,4ᵗʰ Semester MCA&BCA and 1st Semester M. Tech/Grade Improvement.**

The payment of Examination fees (Rs.200/- per backlog subject) to enroll and appear Supplementary Examination-2018/Grade Improvement as per the following details.

Action	Mode	Date	Contact person in case of any Problem
Booking of the subjects & Payment of Examination Fees	Student Self Service Portal* Student Self Service Portal* or by depositing the requisite amount at the Accounts Counter of respective School *	(1) 13.06.2018 - 20.06.2018 **(Without Fine)** (2) 21.06.2018 - 22.06.2018 **(with fine Rs 50/-)** (3) From 23.06.2018 onwards **(with fine Rs 500/-)**	Dy COE/Asst COE of respective School
Downloading Admit card	Student Self Service Portal	**23ʳᵈ June,2018**	Dy.COE/Asst COE of respective School along with copy of money receipt

B.Tech,B.Tech Dual Degree (2011 Admitted Batch and Previous):
      a. As per above mentioned dates filling up the hard copy form available in the respective School.
      b. Payment of requisite fee at cash counters of respective school/accounts section.
The consolidated list for above category must reach office of the Controller of Examinations **on or before 23.06.2018** so that Admit Cards of eligible students may be issued to the Head of the school.

* The SAP portal/offline action for students may not be active for examination booking unless University dues cleared.

Note: The above mentioned dates may kindly be circulated among the students.

                                                            Sd/
                                                            Controller of Examinations