SCREENING EXPERT COMMITTEE
OBSERVATIONS FOR HEIs ENTITLED TO OFFER PROGRAMME UNDER ONLINE MODE
(Based on UGC (ODL Programmes and Online Programmes) Regulations, 2020)

Higher Educational Institutions Details

FileNo.: **8-1/2022 (DEB-I)**

Name of HEI :	Kalinga Institute of Industrial Technology
State :	Odisha
Year of establishment of HEI :	2004
Type of HEI :	Deemed-To-Be-University
Registration ID :	HEI-Exempted-U-0356
Date of submission of proposal on Portal :	09-12-2022
Date of receipt of Hard copies of application:	12-01-2023
Learning Platform (SWAYAM/Non-SWAYAM):	Non-SWAYAM
URL of Learning Platform:	https://www.kiitx.in/

Programme complied earlier of the HEI, if any:-

Sr No	Name of Programme	Level of the Programme (UG/PG)
1	BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION)	UG
2	BACHELOR OF BUSINESS ADMINISTRATION (MANAGEMENT)	UG
3	BACHELOR OF COMMERCE (HONS) (ACCOUNTANCY)	UG
4	MASTER OF ARTS (ECONOMICS)	PG
5	MASTER OF ARTS (JOURNALISM & MASS COMMUNICATION)	PG
6	MASTER OF ARTS (SOCIOLOGY)	PG
7	MASTER OF ARTS (TRIBAL STUDIES)	PG
8	MASTER OF COMMERCE (ACCOUNTANCY)	PG
9	MASTER OF COMMERCE (INTERNATIONAL BUSINESS)	PG

Details of Fees Submitted

Sr No	Year	Session	Category	No of programme	Fee Amount	Bank Transaction Reference No	PaymentDate
1	2022-23	January	Programme	4	70800.00	3751930324	24-06-2022
2	2022-23	January	Programme	2	88500.00	4245679049	09-12-2022

OBSERVATIONS / RECOMMENDATIONS

HEI LEVEL CHECKS

I. HEI Level Compliances

Sr.No	Provisions	Conditions	System Observations	Bureau Observations	Expert Committee Observation

.

1	(i)NAAC Eligibility	**i.** NAAC certificate submitted	view	Yes		OK
		ii. NAAC Score ≥ 3.26	**3.52**	Yes		
		iii. Valid as on date of application submission	Yes	Yes (Valid upto 01/08/2029)		
	(II) NIRF Eligibility	Rank in 2020 (University category)	- view	24		OK
		Rank in 2021 (University category)	- view	21		
		Rank in 2022 (University category)	- view	20		
2	**Affidavit**	**i.** Original Affidavit	view	Yes		OK
		ii. Affidavit As per standard format	Yes	Yes		
		iii. Duly notarized	Yes	Yes		
		iV. Undertaking submitted	view	Yes		

Eligible :- Yes

Table I. Adherence to UGC Notification Specification of Degree, 2014

Sr. No	Name of the Programme	Level of the Programme (UG/PG)	In Drop down Menu /Any Other	Discipline	Specified Degrees	Entry Qualification	Duration	Expert Committee Observations
1	MASTER OF BUSINESS ADMINISTRATION (HR, MARKETING AND FINANCE)	PG	Any other	Business Administration/ Commerce/ Management/Finance	MASTER OF BUSINESS ADMINISTRATION	Bachelor's	2	OK
2	MASTER OF COMPUTER APPLICATIONS [ANY OTHER]	PG	Any other	Sciences	MASTER OF COMPUTER APPLICATIONS [ANY OTHER]	Bachelor's	3	OK Clarification has been received from the HEI that the duration of the MCA programme is two Years

Table II. Permissibility of Proposed Programme to be offered under online mode

Sr. No	Name of the Programme	Level of the Programme (UG/PG)	In Drop down Menu /Any Other	Whether offered in Conventional/ ODL mode	Atleast one batch passed out	Programme has Practical or laboratory courses as a curricular requirement (Yes/No)	Whether Regulatory Authority approval is required	Approval of Regulatory Authority Submitted (Yes/No/NA)	Complied/Not Complied	Remarks/Reason
1	MASTER OF BUSINESS ADMINISTRATION (HR, MARKETING AND FINANCE)	PG	Any other	Yes	14	No	No	NA	Complied	
2	MASTER OF COMPUTER APPLICATIONS [ANY OTHER]	PG	Any other	Yes	23	No	No	NA	Complied	

Note :-

A. As mandated by the Regulations, each Entitled HEI is required to submit an affidavit for ensuring compliance to all the provisions of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and the information collected from the HEI was to ascertain conformity to the following four provisions only:

1. Entitlement eligibility criteria of the HEI
2. Permissibility of proposed programmes to be offered under Online mode
3. Adherence to UGC Notification of Specification of Degrees, 2014
4. Prior approval of Regulatory Authority, wherever applicable

B. The HEI's are entitled to offer online programmes for the period, till they are complying NAAC or NIRF ranking requirements as per Regulation 3(B) (a) and if not, they shall discontinue the programmes and accordingly, inform the same to the UGC. The learners already enrolled in the current recognized programmes shall be allowed to complete the programmes in the laid down manner as per the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

C. Programmes under the ambit of Regulatory Authorities have been considered on the basis of communication/recommendation received separately from respective Regulatory Authority. In case of approvals/recommendations received from Regulatory Authority, HEI shall abide the conditions such as number of seats, valid academic year etc. mentioned in the relevant Regulatory Authority letter.

D. One chance will be given to the HEI for submitting Compliance/Clarification. If not complied, then the HEI can apply as afresh for next Academic Session.

Remarks :- 1. HEI has submitted regulatory approval from AICTE for MBA and MCA programmes.

2. 'MBA (HR, Marketing & Finance)' is considered as 'Master of Business Administration' only.

3. HEI will comply with the conditions of entry eligibility, validity of academic year, intake etc, as mentioned in the approval/NOC of the respective regulatory council.

OFFICE OF THE DIRECTOR, DISTANCE AND ONLINE EDUCATION
KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY
DEEMED TO BE UNIVERSITY, BHUBANESWAR

Date: 09 August 2022

NOTE

We are hereby proposing the following faculty members for the Center for Internal Quality Assurance (CIQA) for Online Learning programs.

Sl.No.	Name	Designation in CIQA
1	Prof. Sasmitarani Samanta, Vice Chancellor, KIIT DU	Chairperson
2	Prof. Jnyana Ranjan Mohanty, Registrar, KIIT DU	Co-Chairperson
3	Mr Ashok Kumar Panda, COO, Military College of Mechanical and Electronics Engineering, Secunderbad	External Member
4	Dr Basanta Kumar Mishra, Global Head, Tech Mahindra, Hyderbad	External Member
5	Prof Arun Kumar Ray, Director (Academics), KIIT DU	Member
6	Prof. Santosh Kumar Pani, Controller of Examination, KIIT DU	Member
7	Prof. Jayanta Kumar Parida, Director, School of Social, Financial & Human Sciences, KIIT DU	Member
8	Prof. Ashok Kumar Sar, Senior Professor, School of Management	Member
9	Prof. Nachiketa Tarasia, Dy Director, EAM Division, KIIT DU	Special Invitee
10	Mr. Sudhir Satapathy, Director, Finance, KIIT DU	Special Invitee
11	Mr. Prasanta Kumar Mohapatra, Director, Admissions, KIIT DU	Special Invitee
12	Dr. Rabindra Kumar Barik, Associate Professor, School of Computer Applications	Special Invitee
13	Dr. Vikash Anand, Assistant Professor, School of Electrical Engineering, KIIT DU	Special Invitee
14	Prof. Chinmoy Kumar Panigrahi, Director, Distance and Online Education	Member Secretary

This note is submitted for kind approval.

Vice-Chancellor

Vice-Chancellor
KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY
DEEMED TO BE UNIVERSITY
BHUBANESWAR

Registrar

KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY
DEEMED TO BE UNIVERSITY
BHUBANESWAR

Date: 07 September 2022

Minutes of the CIQA Meeting held on 06ᵗʰ September, 2022 at Conference Hall 4, Campus 6

A meeting of the Center for Internal Quality Assurance (CIQA) for Online Learning programs being offered by KIIT DU was held on 06ᵗʰ September, 2022 at Conference Hall 4, Campus 6 the following members were present.

Sl.No.	Name	Designation in CIQA
1.	Prof. Sasmitarani Samanta, Vice Chancellor, KIIT DU	Chairperson
2.	Prof. Jnyana Ranjan Mohanty, Registrar, KIIT DU	Co-Chairperson
3.	Mr Ashok Kumar Panda, COO, Military College of Mechanical and Electronics Engineering, Secunderbad	External Member
4.	Dr Basanta Kumar Mishra, Global Head, Tech Mahindra, Hyderbad	External Member
5.	Prof Arun Kumar Ray, Director (Academics), KIIT DU	Member
6.	Prof. Santosh Kumar Pani, Controller of Examination, KIIT DU	Member
7.	Prof. Jayanta Kumar Parida, Director, School of Social, Financial & Human Sciences, KIIT DU	Member
8.	Prof. Ashok Kumar Sar, Senior Professor, School of Management	Member
9.	Prof. Nachiketa Tarasia, Dy Director, EAM Division, KIIT DU	Special Invitee
10.	Mr. Sudhir Satapathy, Director, Finance, KIIT DU	Special Invitee
11.	Mr. Prasanta Kumar Mohapatra, Director, Admissions, KIIT DU	Special Invitee
12.	Dr. Rabindra Kumar Barik, Associate Professor, School of Computer Applications	Special Invitee
13.	Dr. Vikash Anand, Assistant Professor, School of Electrical Engineering, KIIT DU	Special Invitee
14.	Prof. Chinmoy Kumar Panigrahi, Director, Distance and Online Education	Member Secretary

The Chairman welcomes all the members for the meeting and briefed about the functions of the Centre for Internal Quality Assurance (CIQA) established in KIIT DU and emphasized that the CIQA should play an important role in the regulation of the Programs offered through the OL. She also mentioned that efforts should be taken for not only improving the quality but also ensure that additional programs being offered by the institution are made available on the Online Learning platform for the benefit of the students and the society at large.

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Minutes Of Meeting (MOM)

1.1 Review and approval of quality assurance mechanism for OL programs

The objective of Centre for Internal Quality Assurance (CIQA) is to develop and put in place a comprehensive and dynamic internal quality assurance system to provide high quality programmes of higher education in the Online Learning mode. Its functions would inter alia include the following: -

1. To identify the key areas in which KIIT DU should maintain quality.
2. To oversee the development of Study Learning Material (SLM), integration of Information and Communication Technology (ICT), setting up of Learning Centres and coordination with the parent institution and relevant Regulatory authorities.
3. To disseminate information on quality assurance through seminars, conferences and workshops.
4. To devise mechanisms for obtaining feedback from various stakeholders and analyse and suggest corrective active actions.
5. To conduct periodic meetings with internal and external experts for continuous improvement in quality.
6. To ensure the implementation of its recommendations through regular monitoring and develop mechanisms for such.
7. To ensure participation of all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government in quality improvement processes.
8. To work with Subject Matter Experts (SME's) for continuous improvement in learner centric education.
9. The members agreed to the proposed mechanism and proposed to review the same in a period of one year.

1.2 Curricula and other materials prepared for the following Programs

1. Bachelor of Business Administration (Management)
2. Bachelor of Commerce (Accountancy)
3. Master of Arts (Economics)
4. Master of Commerce (Accountancy)
5. Master of Commerce (International Business)
6. Master of Business Administration
7. Master of Computer Application

The Chairman enquired if an additional plagiarism check has been made and the Member Secretary are informed that during the submission of the proposal itself the programmes have been subjected to Plagiarism tool Turnitin and suitable modifications have been made. The members recommended the Curricula and other support learning materials for the above said programs.

The meeting ended with a vote of thanks by the Prof. Chinmoy Kumar Panigrahi, Director, Distance and Online Education.

07/09/2022

Director
Distance and Online Education
KIIT Deemed to be University
Bhubaneswar-751024
Odisha

Chairperson, CIQA

07/09/2022

2

Minutes of the CIQA Meeting held on 22nd December 2022 at Conference Hall 4, Campus 6

A meeting of the Center for Internal Quality Assurance (CIQA) for Online Learning programs being offered by KIIT DU was held on 22nd December 2022 at Conference Hall 4, Campus 6 the following members were present.

Sl. No.	Name	Designation in CIQA
1	Prof. Sasmitarani Samanta, Vice Chancellor, KIIT DU	Chairperson
2	Prof. Jnyana Ranjan Mohanty, Registrar, KIIT DU	Co-Chairperson
3	Mr Ashok Kumar Panda, COO, Military College of Mechanical and Electronics Engineering, Secunderbad	External Member
4	Dr Basanta Kumar Mishra, Global Head, Tech Mahindra, Hyderbad	External Member
5	Prof Arun Kumar Ray, Director (Academics), KIIT DU	Member
6	Prof. Santosh Kumar Pani, Controller of Examination, KIIT DU	Member
7	Prof. Jayanta Kumar Parida, Director, School of Social, Financial & Human Sciences, KIIT DU	Member
8	Prof. Ashok Kumar Sar, Senior Professor, School of Management	Member
9	Prof. Nachiketa Tarasia, Dy Director, EAM Division, KIIT DU	Special Invitee
10	Mr. Sudhir Satapathy, Director, Finance, KIIT DU	Special Invitee
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12	Dr. Rabindra Kumar Barik, Associate Professor, School of Computer Applications	Special Invitee
13	Dr. Vikash Anand, Assistant Professor, School of Electrical Engineering, KIIT DU	Special Invitee
14	Prof. Chinmoy Kumar Panigrahi, Director, Distance and Online Education	Member Secretary

The Chairman welcomes all the members for the meeting and briefed about the functions of the Centre for Internal Quality Assurance (CIQA) established in KIIT DU and emphasized that the CIQA should play an important role in the regulation of the Programs offered through the OL. She also mentioned that efforts should be taken for not only improving the quality but also ensure that additional programs being offered by the institution are made available on the Online Learning platform for the benefit of the students and the society at large.

1

Minutes Of Meeting

The objective of Centre for Internal Quality Assurance (CIQA) is to develop and put in place a comprehensive and dynamic internal quality assurance system to provide high quality programmes of higher education in the Online Learning mode. Its functions would inter alia include the following: -

1. Activities conducted by CIQA
2. UGC Entitlement for offering OL Programmes
3. UGC Recognition status of OL mode programmes for session 2021-22 onwards
4. Proposal for new programme as Master of Business Administration (HR, Marketing and Finance Specializations) in OL mode from January 2023.
5. Proposal for new programme as new Master of Computer Applications (any other specializations) in OL mode from January 2023.
6. PPRs for programmes to be offered in OL mode from the session 2022-23, January 2023.
7. SLM and e-LM for OL mode programmes for session 2022-23
8. Review of Annual Plan for Quality Enhancement for session 2022-23
9. Academic Calendar
   ACADEMIC CALENDAR, JANUARY SEMESTER 2023, Online Programs (1st Semester) [Master of Commerce (Accountancy / International Business)/ Master of Arts (Economics) / MCA/MBA/BBA/ Bachelor of Commerce (Accountancy)]

Approval of Academic Calendar

Academic Calendar (ONLINE EDUCATION)

ACTIVITY	DATE
Registration Period: Jan 23 Batch 1	1st December 2022 to 31st March 2023
LMS Access for Self-Learning Available Online after Admission • Live Online Session / Discussion Forums as per Scheduled Displayed on Website: Live Classes calendar is published on https://www.kiitonline.ac.in/live-session	From 15th April 2023 to 30th June 2023
Assignments: Continuous Internal Evaluation (CIA)	15th June 2023 to 30th June 2023
Semester End Online Exams	15th July 2023 to 31st July 2023
Starting of New Semester	1st August 2023

The Admission Batch Closure Date is as per UGC Norms; and subject to change.
 ✓ No Exams on Sundays and Public Holidays Assessments:
 ✓ Assignments (Continuous Internal Evaluation- CIA)
 ✓ Each subject has 2 assignments which is part of Internal Continuous Evaluation (CIA)
 ✓ Each Assignment would have Objective Type of questions (MCQ Type Questions)
 ✓ Students should submit each assignment within a semester / year before appearing for their exams.
 ✓ Weightage for Internal Continuous Evaluation (CIA) is 30%
 ✓ Each Assignment would be of 50 questions with 2 marks each.

✓ Passing criteria in each assignment is 50%

Semester End Online Examinations

Students would be filling the online exam form for the Slot Booking Process through the University website. The student selects the date, slot time and subject while filling the online exam form.

The Controller of Examination would publish the exam notification with the dates for each subject.

The student would get 3 online exam time slots on each day to complete the said exams.

➢ 10 am to 12 pm
➢ 12.30 pm to 2.30 pm
➢ 3 pm to 5 pm

✓ Online Exams would be for 2 hours each subject and it would be a mix of questions (Objective Type 52 Questions with 1 mark each – Total 52 marks) and 3 subjective questions (6 marks each – Total 18 marks) Total 70 Marks
✓ The weightage for Semester End Online Examinations is 70%
✓ To appear for the examination, student need to complete the assignments as per last date provided by the university.

10. Approval of Subject Learning Materials (SLM) prepared by various experts for the programs offered through OL.
11. The CIQA resolved that the SLM prepared by the various experts meet the standards and approved the same.
12. Marketing and admission strategy for the programs offered through OL of KIIT DU

The Chairman suggested to prepare separate brochures for the programs being offered through the OL and submit the same to the Admissions section to advertise in the print media for the information of the prospective students.

The meeting ended with a vote of thanks by the Prof. Chinmoy Kumar Panigrahi, Director, Distance and online Education.

Chairperson, CIQA

26/12/2022

26/12/2022

Director
Distance and Online Education
KIIT Deemed to be University
Bhubaneswar-751024
Odisha

KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY (KIIT)

Deemed to be University U/S 3 of UGC Act, 1956

Directorate of Online Learning Programme

ONLINE LEARNER ENROLLMENT DETAILS

Academic Year 2022-23, (January 2023)

Sl. No.	Batch	Programme	Specialization	No. of Enrolled Students				No. of Learners	
				Male	Female	Trans	Total	National	International
1	January-2023	B.Com	B.Com	6	2	0	8	8	0
2	January-2023	BBA	BBA	8	6	0	14	14	0
3	January-2023	M.Com	Accountancy	3	1	0	4	4	0
4	January-2023	M.Com	International Business	1	0	0	1	1	0
5	January-2023	MA	Economics	10	1	0	11	11	0
6	January-2023	MBA	Finance	2	0	0	2	2	0
7	January-2023	MBA	Operations	1	0	0	1	1	0
8	January-2023	MBA	HRM	0	1	0	1	1	0
9	January-2023	MBA	Business Analytics	1	0	0	1	1	0
	Total			32	11	0	43	43	0

Director
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