Directorate of Online Learning Programme

Mechanism for Evaluation of Learners

The evaluation shall include two types of assessments;

    (i) Continuous or formative assessment

    (ii) Summative assessment in the form of end semester examination.

The assessment tools to be used for formative and summative assessments will be notified.

i.   Continuous or formative assessment (in semester): Maximum 30 per cent.

ii. Summative assessment (end semester examination or term end examination): Maximum 70 per cent.

Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card.
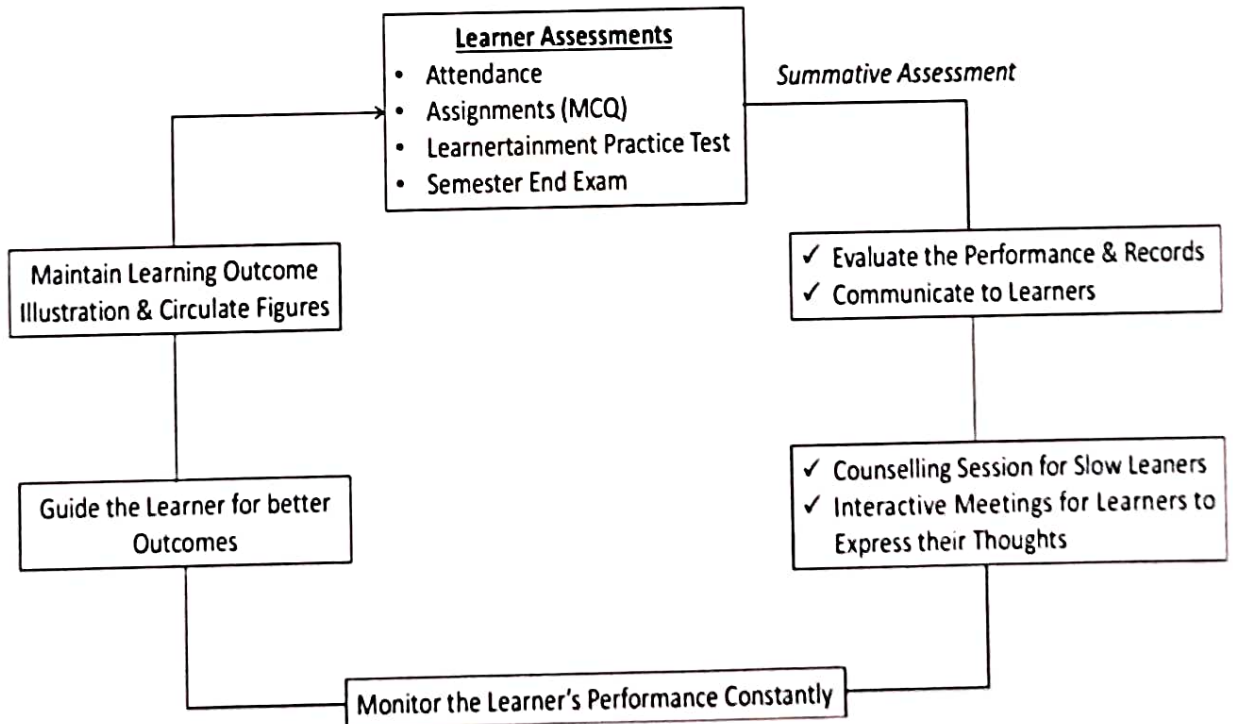
Director
Distance and Online Education
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Directorate of Online Learning Programme

Annual Plan (2022-23)

S.No.	Goal Index	Objectives	Action Plan
1	Academic Excellence	• Focus on Student Centric, Engaging Teaching Learning Pedagogy and Faculty Quality • Develop E-Learning Resources	• Encourage Faculty to Develop Contents Through Incentives & Training • Recognize Faculty for Excellent Academic Delivery and Content Creation with Awards & Recognition
2	Student-Centered	• Innovative and interesting learning methods that help students advance their skills or change careers • Responding to student issues and actively engaging students	• Use active learning strategies (inquiry-based, collaborative learning) in online courses to create opportunities for student/staff and student/student engagement • To recognize students who excel in studies and other activities • Student Events, Guest Lectures, Workshops, Seminars, Extension Activities etc.
3	Technological Excellence	• Foremost Tech-Infrastructure Software, LMS, Exam Software & Other Pedagogical Aids • Develop a Structure to Encourage Collaboration Framework Wide in Assessing, Prescribing and Acquiring Software to Guarantee Fetched Efficiencies and Adequacy	• An Elite Campus Innovation Group that Underpins the Specialized Foundation, Assesses, Executes and Underpins the leading and most Suitable Aids for Teaching & Learning • To Learn from Best Practices of other Institutions • Periodically Conduct Training for Faculty & Staff for Technological Development
4	Expansion-Current, Relevant & Streamlined (Courses, Programs, Processes)	• Adding New Programs & Skill based Courses that are Current, Pertinent & Streamlined • Enlarge our National & Global Impression	• Council with Academicians, Corporate & other Stakeholders to Analyze Current Demands of the Market • Infusing through Continual Innovation and Improvement

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5	Total Quality Assurance	• Entirely Online Courses must Link Up Quality Standards as per the norms of Statutory Bodies • A Strong & Vibrant CIQA • Learner Gratification with Quality of Online Learning Program	• CIQA Structure, Systems, Processes & Meetings • Once in 6 Months Review of Quality Parameters • Once in a Year Internal Auditing • Continual Innovation & Improvement • Consistently Student Feedback • To Plan Meetings Focused on Quality Improvement in Online programs.
Administrative Tasks			
6	Admission Strategy	• To increase student intake across all programme	• Widespread Branding
7	Work Allocation	• To Appropriately Schedule Assignments for Maximal Utilization of Human Resources and Minimal Repeating Work	• Work Flow Properly Formatted for each Task
8	Infrastructure	• Improve the ICT Tools Timely for Exclusive Contents Delivery	• Enhance the Attributes of Learning Management System (LMS) Centered on Stakeholders Feedback
9	E-Learning Resources	• Upgrade & Innovate E-Learning Resources as per Demand and Learner Centrical	• Consistently Regulating
10	Expansion of Learning Opportunities	• Periodically Audit and Revise the Courses for Each Programme • Present accession for Innovative Skill / Education through Courses, Webinars, Podcasts, the Website and Contemplate latest alms for Strengthen Leadership Development • Continuously Search the Possibilities to Make Use of Latest Technology in Online Learning Programme.	• Need of Counsel in Upgradation of Innovative Instructional Design • Faculty Development Programs on Theme of Using ICT Tools Primarily for Online Teaching
11	Tentative Budget	Accounts Section will be Administered by Respective Team	
12	Academic Calendar	• To Prepare an Academic Calendar • Circulating All Academic Activities	• Audit Periodically to Observe Upgraded Execution